

**PSI Global Labour Remunicipalisation Workshop**

“Union strategies to bring public services back in-house”

4-5 December 2018 | Room IV - ILO | Geneva Switzerland

**PRACTICAL INFORMATION****VISAS AND IDENTIFICATION DOCUMENTS**

Geneva and France have signed the Schengen agreement, which allows visitors to enter the Schengen area, and to travel to countries within the area, with a single Schengen visa delivered by one of the Schengen countries. This means that if you apply for the visa at a Swiss embassy, you can use it to travel between Switzerland and France without restrictions. The same applies if it was delivered by a French embassy. Please check in any case with your consulate or embassy prior to travel.

In general, you should keep your passport with you at all times in case you need to cross the Swiss/French border at any time during the day. You will also need your ID to enter the ILO.

**HOTEL RESERVATIONS**

PSI has made block bookings for participants at the **Odalys Apart'hotel in Ferney-Voltaire (France)** and the **IBIS Centre Nations in Geneva (Switzerland)**. A hotel confirmation is sent to all participants before the meeting - please check the details carefully, especially payment details. PSI will inform the hotel which customers will pay for themselves, but in case of discrepancy, please contact PSI before leaving the hotel.

In case of delay or cancellation of your trip, please inform PSI (or the hotel directly if outside office hours) so that your reservation can be changed or cancelled.

**TRAVEL FROM COINTRIN (GENEVA) AIRPORT TO YOUR HOTEL**

On arrival at Cointrin (Geneva) airport, please make your own way to your hotel by train, bus or taxi. We regret that PSI is unable to arrange for participants to be met upon arrival. You can change money at the American Express counter, open every day in the Arrivals areas from 06h30 to 22h30.

For participants staying at the **Odalys Apart'Hotel in Ferney-Voltaire** (see map on next page), you should take the 'Y' bus (direction Ferney-Voltaire) from the airport to Ferney Voltaire. You should buy the ticket on the bus (select the ticket "Parcours court"). You will need the correct change in Swiss francs OR euros. You should get off at the stop "Avenue du Jura". From the bus stop, continue on foot along the Avenue du Jura in the direction of the traffic until you reach Avenue des Sablonnières on the right. The hotel is a short walk from the main road (see map on following page). You will first go past the Apart'City hotel, this is NOT the one you need! Keep on walking until you reach the Odalys Apart'hotel and Spa.

For participants staying at the **IBIS Centre Nations hotel in Geneva** (see map on next page), you should take the Bus 5 from the airport (direction Thônex-Vallard), then change at the stop "Vidollet" then walk from there or get the Bus 8 to "Canonière". The hotel is a short walk from the bus stop.

For participants staying in Geneva, you can obtain a free public transport ticket covering buses and trains valid for 90 minutes from the ticket machine **in the airport luggage collection area**. Note this ticket is valid in the Geneva area, but NOT valid for travelling across the border into France.

A taxi to any of the hotels in Geneva or Ferney-Voltaire costs around CHF40 or €35. Note that not all taxis will accept credit cards.

**TRAVEL TO THE ILO****From Geneva Airport**

The No. 28 bus runs from Geneva Airport (Cointrin) to the ILO. The ride takes about 15 minutes and buses leave roughly every 20 minutes. Take the bus marked Jardin Botanique, and alight at the BIT stop. The price of the ticket is currently 3 CHF. Taxis charge in the region of 30 CHF for the trip.

**From Cornavin central station, Geneva, Switzerland:** Take the No. 8 OMS bus or the "F" bus, which leave every 20-30 minutes, and get off at "BIT" which is French for ILO. Please use your Geneva Transport Card. You will be given a free "Geneva Transport Card" by your Geneva hotel reception for public transport in and around Geneva (except France) during your entire stay.

**From Ferney-Voltaire, France:** Take the "F" bus which leaves every 20-30 minutes and get off at "BIT".

*Tickets (4.80CHF) can be purchased in CHF or Euros from the machines located at bus stops or inside the bus (change required).*

### SECURITY

Do not leave any valuables unattended.

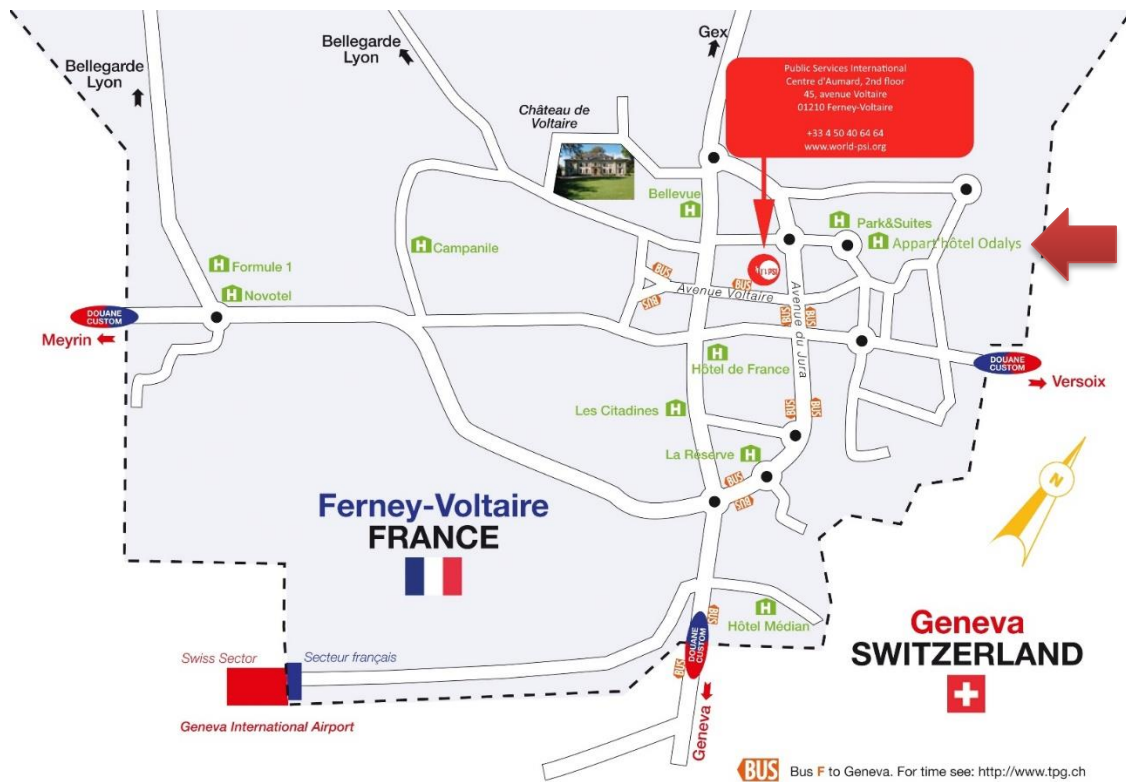
### CONTACT NUMBER

Always try to provide PSI with a relevant mobile phone or email on your participation form, so that PSI staff can pass any urgent information on to you as quickly as possible.

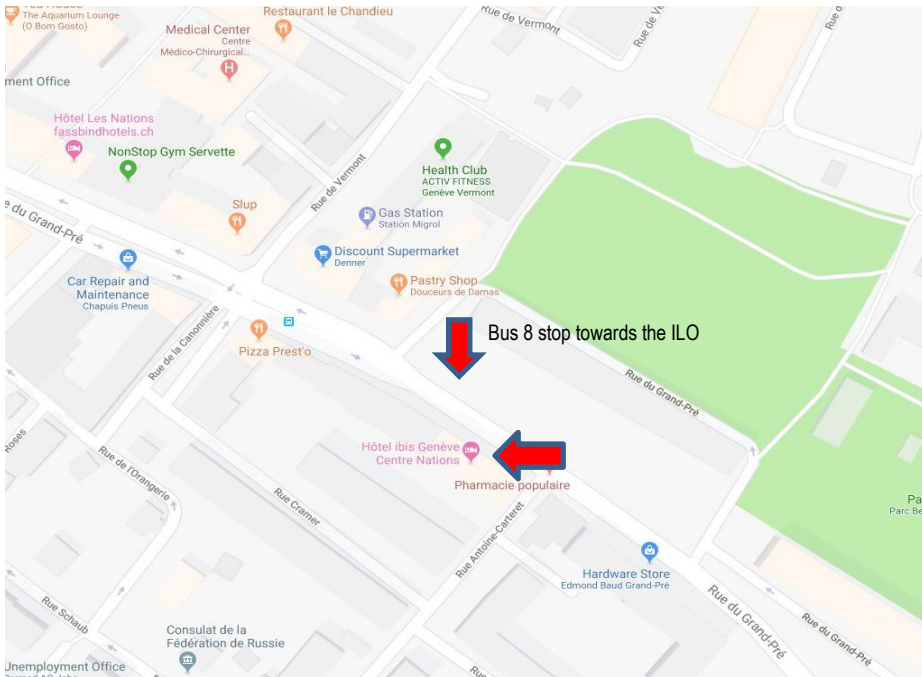
### OTHER INFORMATION ON GENEVA

Please visit the Geneva Tourist Board website <http://www.geneve-tourisme.ch/>

### MAP TO THE ODALYS HOTEL (FENREY-VOLTAIRE)



MAP TO THE IBIS NATIONS HOTEL (GENEVA)



MAP TO ILO ROOM IV

